

**Terms and Conditions for Oui-care trading under Oui-tree, company number: 7373177**

1. Oui-care acts as an introductory and booking agent only. Oui-care does not employ any of the child care providers. The contract of employment will lie between the child care provider and the parent or guardian.
2. Oui-care makes every effort to match you with a suitable candidate for your holiday. To become part of the Oui-care team candidates undergo a thorough interview process and background check. If requested the client can have access to this information. It is the choice of the client to then employ that candidate.
3. Please note Oui-care is a trading branch of Oui-tree Ltd. Oui-tree Ltd is registered with the Data Privacy Act 1998. For the purposes of the Data Protection Act 1998, I consent to the processing of all my personal data in manual, electronic or any other form, relevant to the service by Oui-tree and by any third party/ies nominated by them and bound by a duty of confidentiality. Processing includes but is not limited to obtaining, recording, using and holding data and the transfer of data to any other parties and countries.
4. I understand that I must use my best efforts to protect the privacy of anyone whose information Oui-tree passes onto me. The information passed to me is for personal use and must not be directly or indirectly used for any commercial purpose or further distribution.
5. Nannies registered with Oui-care are responsible for their own personal liability insurance. In addition Oui-care recommends that families also have their own insurance in place should anything happen to their children or property whilst in the candidates care.
6. Oui-care is not liable whatsoever for any costs incurred, loss or damage arising as a result of any breach of the contract by either the child care provider or the employer.
7. A 30% deposit is required at the time of booking to reserve your nanny/babysitter. This fee is non-refundable under any circumstance.
8. If Oui-care cannot supply a nanny/babysitter for an agreed booking then Oui-care's liability is limited to the return of the deposit already paid.
9. Payment is calculated to the nearest half hour.
10. Cancellations made within 14 days of the start date are subject to 50% payment of the total booking. Cancellations made within 7 days of the start date are still liable for 100% payment.
11. Once a booking has commenced the final fee must always be a minimum of 75% of the original booked hours. Additional hours will just be added to the final invoice.
12. Payment can be made using any debit/credit card or cash. Cheque payments are only acceptable for deposit payments. Please contact the office for full details on payment options.
13. Due to differing dietary requirements and allergies Oui-care nannies/babysitters are only allowed to prepare food that has been left for them by the parents with instructions.
14. If medication needs to be administered during the placement, the parent/guardian must complete a permission slip, and give oral and leave written instructions.
15. The family agrees to not contact the nanny directly for future bookings. If a family wishes to use a nanny for regular bookings than an agreement must be reached between the agency and the family. Failure to comply with this clause will result in no further bookings for the family and the babysitter.
16. Payment of a deposit confirms acceptance of Oui-cares terms and conditions. This confirms your booking. The final payment will be taken at the end of your holiday and adjusted according to the timesheet signed by both the babysitter and the family.